



## INTERNATIONAL GATEWAY LANGUAGE ACADEMY & COLLEGE -KELOWNA SEXUAL MISCONDUCT POLICY

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International Gateway Language Academy –College Kelowna is committed to the prevention of and appropriate response to sexual misconduct.

Sexual misconduct includes the following:

- sexual assault;
- sexual exploitation;
- sexual harassment;
- stalking;
- indecent exposure;
- voyeurism;
- the distribution of a sexually explicit photograph or video of a person to one or more persons other than the person in the photograph or video without the consent of the person in the photograph or video and with the intent to distress the person in the photograph or video;
- the attempt to commit an act of sexual misconduct; and
- the threat to commit an act of sexual misconduct.
  
- Any related illegal act.

If under any circumstances, a prohibited activity / sexual misconduct occurs, the following outlines the process for addressing the activity:

If urgent, the student should approach an employee of the IGK who will assess the urgency of the situation and act accordingly (for example, call the police in the case of an assault) and, as needed, refer the matter immediately to the onsite administrator or SEA.

Depending on the situation the student / employee can request a confidential meeting with the SEA or Director.

The situation should be reported to onsite administrator or SEA verbally and in writing as soon as possible. At this point, the STUDENT DISPUTE POLICY and other related policies / legal considerations take effect.